

June 30, 2021

**NOTIFICATION**

**(National Disaster Plan and SOPs)**

It has been felt that a Disaster Management Plan and SOPs shall be in place in the Institute, in order to face calamities and disaster situations. The National Disaster Management Authority (NDMA), Ministry of Home Affairs in its recent endorsement [D.O. No. 1-60/2020-PP dated 21.05.2021] through Ministry of Education [F.No. C.30019/01/2021-CDN (Part-II) dated 04.06.2021], has desired that guidelines/ plan of action shall be prepared to keep the people/employee informed and to be ready to overcome and work together in any disaster situations.

In the context of preparation of National Disaster Plan, the Competent Authority is pleased to constitute a Committee, which may look into all the aspects in the campus/office/residence/hostel etc. and draft suitable guidelines/mechanism/Standard Operating Procedure (SOP) for rendering support during such adverse situations.

The members in the committee are as follows:

- |  |                     |
|--|---------------------|
| (a) Prof. A. K. Singh, HOD, Dept. of Edu. Policy     | -Chairperson        |
| (b) Prof. K. Srinivas, HOD, ICT/ PMU                 | -Member             |
| (c) Dr. V. P. S. Raju, Dept. of Edu. Finance         | -Member             |
| (d) Dr. D. S. Thakur, Administrative Officer (I/c)   | -Member             |
| (e) Ms. Puja Singh, Finance Officer (I/c)/ Librarian | -Member             |
| (f) Shri Chander Prakash, SO(GA)                     | -Member Coordinator |

All the members are requested to kindly take a note of the above.

The report of the Committee be submitted latest by July 30, 2021 to the Competent Authority.



(Dr. D. S. Thakur)

Administrative Officer (I/c)

To:

The Chairperson and all Members of the Committee.

Copy for information to:

1. PS to VC
2. PA to Registrar
3. Caretaker, General Administration

Urgent

SO/GA

Can you provide a copy  
of the report of the Committee.

YD  
21/9/2021

